AGI is seeking quality candidates for American Geosciences Institute 2020 awards and 2021 officer positions. So the candidates represent the breadth of the AGI member organizations, we encourage you to work with your society’s leaders and award committees to help us identify (1) past or current leaders who might contribute to the AGI Executive Committee and (2) exceptional geoscientists from your membership whose contributions match the criteria for the AGI awards. The formal process is basically submitting a completed nomination form. However, additional information such as supporting letters and a resume or CV can be very helpful to the committees. Additional suggestions on what makes an effective nomination are included as an attachment to this memo.

For 2020 AGI is seeking nominations for the following Executive Committee positions and awards:

AGI Officer Positions:  
- President Elect  
- AGI Secretary  
- AGI Member at Large

AGI Awards:  
- Marcus Milling Legendary Geoscientist Medal  
- Medal in Memory of Ian Campbell for Superlative Service to the Geosciences  
- Outstanding Contribution to the Public Understanding of the Geosciences

Your nominations need to be received by February 1, 2020, in order to be reviewed by the AGI Nominating Committee making recommendations for the 2021 officers and 2020 awards. AGI's Nominating Committee recommendations will be presented to the AGI Member Society Council at the June 8, 2020, meeting in Houston, Texas, for final approval.

Attached are copies of the candidate nomination forms. You can submit the information on-line by following links to positions and awards listed on http://www.americangeosciences.org/nominations. You may also submit nominations by mail to AGI Headquarters or as email attachments sent to LS@americangeosciences.org. Use the attached forms if submitting by mail or email. These forms are also available to download as WORD documents from links available on the website listed above.

Please submit your nominations on or before February 1, 2019. Multiple nominations for a single position are welcome if you know of several suitable candidates. If you have any questions, please contact Leigh Sutherland at AGI (voice: 703-379-2480 ext. 203 or LS@americangeosciences.org). Your assistance in submitting candidates for officer positions and awards is appreciated!
### Officer Position: President Elect

#### Summary Job Description:
1. Three-year+ commitment
2. Works closely with President in Year One to ensure continuity in operations in Year Two
3. Serves if President not available
4. Becomes President of the Institute in Year Two
5. Serves on Nominating Committee in Year Three and chairs in Year Four
6. Institute's ambassador and chief spokesperson
7. Effective communications skills with Member Societies and externally with media

#### Availability / Time Required: 5-6 meetings/year (more meeting opportunities during Presidential year)

---

**Candidate’s Name**

---

**Contact Information:**

- **Address:**
  - ______________________________________
  - ______________________________________
  - ______________________________________

- **Phone:** ____________________________  **Fax:** ____________________________

- **E-mail:** ______________________________________

---

**Program management experience (professional and geoscience society):**

---

**Relevant experience in the geoscience community:**

---

Continue on next page
Candidate’s Name ____________________________________________

Professional career experience:

Key strengths of the candidate for this position:

Additional comments in support of the candidate:

(Please Print)

Submitted by:___________________________________________ Date: ____________

Society: ________________________________ ; on behalf of Society ___Yes ___No

Phone: ___________________ Email: _______________________________________

Return by February 1, 2020, to AGI Nominations, 4220 King Street, Alexandria, VA 22302 OR LS@americangeosciences.org
**AMERICAN GEOSCIENCES INSTITUTE 2020 OFFICER NOMINATION FORM**

<table>
<thead>
<tr>
<th>Officer Position:</th>
<th>Member at Large</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Summary Job Description:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Requires three-year commitment</td>
</tr>
<tr>
<td>2. Serves in one of three Member at Large positions</td>
</tr>
<tr>
<td>3. Represents regional, disciplinary, and professional sector constituency</td>
</tr>
<tr>
<td>4. Serves on ad hoc subcommittees established by AGI President</td>
</tr>
<tr>
<td>5. AGI spokesperson for their constituency</td>
</tr>
<tr>
<td>6. Broad awareness of geoscience community issues and needs</td>
</tr>
<tr>
<td>7. Institute spokesperson and communicator</td>
</tr>
</tbody>
</table>

**Availability / Time Required:** 5-6 meetings per year

**Candidate’s Name**

______________________________

**Contact Information:**

**Address:**

______________________________

______________________________

**Phone:**

______________________________  **Fax:**

______________________________

**E-mail:**

______________________________

**Relevant knowledge of and experience working in the geoscience community:**

______________________________

**Previous committee service with geoscience societies:**

______________________________

*Continue on next page*
Candidate’s Name ____________________________________________

Professional career experience:

Key strengths of the candidate for this position:

Additional comments in support of the candidate:

(Please Print)

Submitted by: __________________________ Date: ______________

Society: ________________________________; on behalf of Society ___Yes ___No

Phone: __________________ Email: ____________________________

Return by February 1, 2020, to AGI Nominations, 4220 King Street, Alexandria, VA 22302 OR LS@americangeosciences.org
AMERICAN GEOSCIENCES INSTITUTE 2020 OFFICER NOMINATION FORM

<table>
<thead>
<tr>
<th>Officer Position:</th>
<th>Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summary Job Description:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Requires two-year commitment</td>
<td></td>
</tr>
<tr>
<td>2. Works closely with AGI Executive Director to prepare meeting records</td>
<td></td>
</tr>
<tr>
<td>3. Responsible for official meeting records</td>
<td></td>
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<tr>
<td>4. Sense of order and knowledge of meeting procedures helpful</td>
<td></td>
</tr>
<tr>
<td>5. Good recording and writing skills</td>
<td></td>
</tr>
<tr>
<td>6. Institute spokesperson and communicator</td>
<td></td>
</tr>
<tr>
<td><strong>Availability / Time Required:</strong></td>
<td>6 meetings per year</td>
</tr>
</tbody>
</table>

**Candidate’s Name**
________________________________________________________________________

**Contact Information:**

**Address:**
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

**Phone:** ___________________________ **Fax:** ___________________________

**E-mail:** ____________________________________________

**Past meeting records experience (professional and geoscience society):**

**Previous service with geoscience societies:**

Continue on next page
Candidate’s Name ____________________________________________________

Professional career experience:

Key strengths of the candidate for secretary position:

Additional comments in support of the candidate:

Submitted by: ___________________________________________ Date: ___________

Society: ___________________________________________; on behalf of Society  ___Yes  ___No

Phone: ____________________ Email: _____________________________________

Return by February 1, 2020, to AGI Nominations, 4220 King Street, Alexandria, VA  22302  OR  LS@americangeosciences.org
The Medal in Memory of Ian Campbell for Superlative Service to the Geosciences is awarded in recognition of an individual’s performance and contributions to the geoscience profession. Candidates are measured against the distinguished career of Ian Campbell, whose service to the profession touched virtually every facet of the geosciences. Campbell was a most uncommon man of remarkable accomplishment and widespread influence in his career as a geologist, educator, administrator, and public servant as well as being noted for his candor and integrity. The award is limited to one per year. The recipient must be living at the time of selection. The medal is presented by the president of AGI or other citationist during the national meeting of the Geological Society of America at the time of the presentation of the GSA medals. Previous recipients may be viewed at <http://www.agiweb.org/direct/awards.html>.

Name of Candidate: _______________________________________________________

Contact Information: _______________________________________________________

Basis for Candidate’s Nomination (separate sheet may be used)

<table>
<thead>
<tr>
<th>Outstanding Contributions to the Geosciences:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed 50-Word Citation:</td>
</tr>
<tr>
<td>Public Service to Geosciences:</td>
</tr>
<tr>
<td>Professional Career Experience:</td>
</tr>
<tr>
<td>Additional Comments in Support of Candidate:</td>
</tr>
</tbody>
</table>

Submitted by: ___________________________________________________________
Society: ____________________________ ; submitted on behalf of Society ___Yes ___No
Phone: _______________________________ Email: _______________________________

Return by February 1, 2020, to AGI Nominations, 4220 King Street, Alexandria, VA 22302 OR LS@americangeosciences.org
AMERICAN GEOSCIENCES INSTITUTE 2020 NOMINATION FORM
Outstanding Contribution to Public Understanding of the Geosciences

This award is presented to individuals or organizations for contributions that have led to a greater public understanding of the role of geosciences in the affairs of society. The cited contribution will be for work in the geosciences as a science or as geoscience relates to the economic or environmental aspects of modern civilization. The recipient may be a geoscientist or non-geoscientist or an organization or institution that is geoscience or non geoscience in character and has had a significant impact or improved understanding of the contributions that the geosciences make to society. Previous recipients may be viewed at <http://www.agiweb.org/direct/awards.html>.

Name of Candidate: ________________________________________________________
Contact Information: ________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Basis for Candidate’s/Organization’s Nomination (separate sheet may be used)

<table>
<thead>
<tr>
<th>Primary Contribution to Public Understanding of the Geosciences:</th>
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<table>
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<tr>
<th>Proposed 50-Word Citation:</th>
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</table>

<table>
<thead>
<tr>
<th>Applicable Professional Background:</th>
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<tbody>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Comments in Support of Candidate:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Submitted by: ________________________________
Society: ____________________________________; submitted on behalf of Society ___Yes ___No
Phone: ________________________________      Email: ________________________________

Return by February 1, 2020, to AGI Nominations, 4220 King Street, Alexandria, VA 22302 OR LS@americangeosciences.org
The Marcus Milling Legendary Geoscientist Medal is essentially a lifetime achievement award, given in recognition of an individual's high-quality basic and applied science achievements in the Earth sciences. The candidates will have previously received recognition for meritorious contributions and service from professional societies, universities, or other public-sector organizations. The successful candidate will be a senior scientist of national recognition and living at the time of selection and is expected to personally accept the award. This award, established in 1999, was named in late 2006.

Name of Candidate: __________________________________________________________

Contact Information: __________________________________________________________________________________________

_____________________________________________________________________________________________________

Basis for Candidate’s Nomination (separate sheet may be used)

Outstanding Lifetime Contributions to the Geosciences:

Proposed 50-Word Citation:

Service to Geoscience Societies:

Professional Career Experience:

Additional Comments in Support of Candidate:

Submitted by: ________________________________

Society: ________________________________; submitted on behalf of Society ___Yes ___No

Phone: ________________________________ Email: ________________________________

Return by February 1, 2020, to AGI Nominations, 4220 King Street, Alexandria, VA 22302 OR LS@americangeosciences.org
HINTS FOR SUBMITTING OFFICER AND AWARD NOMINATIONS

Each year AGI’s Nominating Committees receive a batch of nominations. Sometimes the nominees are not known by the Nominating Committee members so nominations that clearly cite evidence that the candidate would be an effective member of the Executive Committee or that the candidate has career accomplishments that merit the award are VERY helpful. While multi-page CVs can show achievements, and are particularly important for award nominations, they may not highlight the most obvious reason why the individual is being nominated. Help your nomination stand out in the crowd by providing a compelling summary of these reasons on the nomination form and in supporting letters.

Below are some questions to stimulate your thinking:

Outstanding Lifetime Contributions to the Geosciences
   Are there publications or other scientific contributions the nominee is well known for?
   How have the candidate’s accomplishments influenced subsequent research or practice in the geosciences?
   What personal characteristics make this individual noteworthy?

Service to Geoscience Societies (please do not just paste-in CV data)
   Was there an instance of going above and beyond?
   Are there examples of exceptional leadership and/or teamwork?
   How does the geoscience community benefit from nominee’s professional service?

Professional Career Experience
   Has the nominee’s career included officer/leadership positions?
   Were there actions beyond the normal requirements of the nominee's job?
   What were the results of the nominee’s achievement(s)?
   What impact did the nominee have on academia, industry, government, or the public?

Additional Comments in Support of the Candidate
   Why is the individual's achievement significant and deserving of recognition?
   Was there an issue, problem, or situation that the individual successfully addressed?
   Cite how the nominee’s position or job responsibilities suit the nomination.
   Are there characteristics that make this individual noteworthy?
   Describe collaborative efforts with other disciplines and/or departments.
   Did nominee’s contribution/achievement enhance diversity or foster development?
   Are there co-workers, former students, or others who can provide examples or support letters?

Using additional pages to provide information or bulleted information is encouraged and providing the letters of support (up to three allowed) always strengthens a nomination.